

DEVELOPMENT PLAN PANEL

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Tuesday, 21st January, 2020
at 1.30 pm

MEMBERSHIP**Councillors**

B Anderson
C Campbell
A Carter
C Gruen
J McKenna
N Walshaw (Chair)
S Arif
D Collins
R Finnigan
L Mulherin
K Ritchie

A G E N D A

Item No	Ward	Item Not Open		Page No
1			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Rules (in the event of an Appeal the press and public will be excluded) (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)	
2			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:	

Item No	Ward	Item Not Open		Page No
3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstance shall be specified in the minutes).	
4			DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct	
5			APOLOGIES FOR ABSENCE	
6			MINUTES To agree the minutes of the meeting held 12 th November 2019.	5 - 10
7			LOCAL DEVELOPMENT SCHEME (LOCAL PLAN WORK PROGRAMME) UPDATE 2020 The report of the Chief Planning Officer provides the Panel with an updated Local Development Scheme (LDS) work programme for the period 2020 to 2023. The report notes the contents of the Statutory Development Plan for Leeds and the non-statutory documents that are also relevant to decision making. Appendix 1 sets out the draft latest revised version of the LDS. (Report attached)	11 - 40
8			DATE AND TIME OF NEXT MEETING To note the date and time of the next meeting as Tuesday 18 th February 2020 at 13:30.	

Item No	Ward	Item Not Open		Page No
			<u>Third Party Recording</u> Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties– code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	

Third Party Recording

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Use of Recordings by Third Parties– code of practice

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Development Plan Panel

Tuesday, 12th November, 2019

PRESENT: Councillor N Walshaw in the Chair

Councillors B Anderson, C Campbell,
A Carter, C Gruen, J McKenna, S Arif,
D Collins, L Mulherin and K Ritchie

Prior to the formal business meeting, the Panel were provided with some guidance in relation to the pre-election Purdah 'sensitivity period', and were advised to avoid making speeches perceived for electoral advantage – this guidance was respectively noted.

29 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal.

30 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

31 Late Items

There were no late items.

32 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

33 Apologies for Absence

Apologies for absence hadn't been received.

34 Minutes

RESOLVED- That the minutes of the Development Plan Panel meeting held on 15th October 2019, be approved as an accurate record.

35 Matters Arising

Minute 25 Core Strategy Selective Review –

A Member queried whether a challenge had been made to the High Court, and in responding, officers confirmed there hadn't been one.

Minute 26 Site Allocations Plan (SAP) Review –

The Head of Strategic Planning provided Members with an update on the position of the Aireborough Neighbourhood Development Forum Challenge to the SAP.

Members were informed that the court had requested an oral hearing, and officers confirmed that the Council would seek to expedite the process as the Council is currently being prejudiced by the claim.

36 Climate Emergency and Planning

The report of the Chief Planning Officer provided the Panel with an update on the developing work programme for the Planning, Energy and Buildings Working Group,

which advises the Climate Emergency Advisory Committee (CEAC), and how this links with the work programme of Development Plan Panel (DPP).

The Head of Strategic Planning presented the report, and explained that the report outlined the positive policy framework included in the Council's current Local Plan, including use of brownfield land and a focus of development on the main urban area which reduced the distance people had to travel to work. The Panel were informed that the initial focus of the Planning, Emergency, and Building Working Group (PEBWG) is summarised in 5 objectives outlined in the report and including a Local Plan Review in due course to look at stronger climate change policies.

In responding to the objectives outlined in the submitted report, Members discussed the following:

Good practice for developers. Members raised Concern around the difficulty on changing the mind-set of those 'bad practice' developers in relation to environmental improvements. The Panel referred to the list of 'good practice developers' and the Chair highlighted that this would be particularly useful for lobbying purposes and providing a good example.

Place-making. Members identified an opportunity for additional weight be afforded to the endorsement of grass verges, hedgerows and trees in new developments. It was further requested that development decisions reference the availability of local amenities, in order to support walking.

Developer checklist for climate change. A Member supported the positive use of the checklist contained within the existing Building for Tomorrow Today guidance, specifically at the pre application planning stage. In addition to this, officers added that this checklist was in already place; sharpening the existing tools for better master planning, and seeking quality through development.

Tree planting. A Member requested additional information on Identifying appropriate locations for tree planting. Members were informed that as part of the work being undertaken, officers will be looking at biodiversity net gains and identifying specific sites for offsetting purposes. The Chief Planning Officer explained that DEFRA will be running a consultation which sets out requirements around tree planting locations; a further training session on trees would be held for Members and an update on that particular matter would be provided.

Additionally, a Member sought further clarity on the review of the Biodiversity Action Plan and whether a Woodland and Forestry Strategy would be written. In responding, officers agreed to provide this information at a later date, and would report back to Members of the Panel.

Reviewing SPD's. The Panel were informed that a number of SPD's had already been removed following a review in 2019 and reported at the meeting on 16th April, and for future purposes it was intended to take stock of SPD's to ensure they're up to date.

Greenspace in densely developed areas. The Panel identified an opportunity to better enhance greenspace in alternative locations, and seek to encourage developers. Members heard that the policy framework in place sought to get a variety of benefits from greenspace, including biodiversity, and that the strategy further focused on providing better connectivity as well as enhancing greenspace in those areas.

RESOLVED –

- a) To note the five objectives that form the initial focus of the Building, Energy and Planning Working Group as set out in the submitted report, and the contents of the discussions.
- b) To request that the information outlined in discussions be actioned and provided to Panel Members.

(Councillor A. Carter vacated the meeting at 14:10, at the close of this item)

37 Transport Supplementary Planning Document (SPD)

The report of the Chief Planning Officer provided an update on the contents of the Transport SPD, and the Panel were invited to provide comments, as part of the consultation period.

The report highlights that the SPD review has taken place over a couple of years and it is essential to move this forward to give certainty to those implementing the policies; there are 4 related SPD's adopted as part of the Leeds Development Plan (Public Transport Developer Contributions 2006, Street Design Guide 2009, Travel Plans 2015 and Parking 2016), and these are subject to review in order to streamline and combine all relating guidance into one SPD.

The Transport Development Services Manager presented the report, and provided the Panel with a short presentation, that highlighted the following key points and changes:

Climate Emergency SPD

- Re-emphasised the design guidance in terms of tree planting
- Removal of increase larger car parking standards for larger dwellings
- Re-including garages as counting towards parking spaces
- Re-introduced Sustainable Urban Drainage

Changes to existing SPD's

- To review all existing Transport SPD's, and updating guidance to produce one streamlined Transport SPD
- Amendments to the street layout advice
- Stronger advice relating to linked street layouts
- Advice on requirements for private streets
- Ensuring maximum footway gradients
- Updating of guidance on cycle infrastructure
- Updating of residential parking

How the SPD seeks to help deliver carbon reduction

- Ensuring development sites address this

- Design for health and wellbeing
- Assessing development against accessibility criteria
- Promoting travel plans that seek the use of cars
- Supporting highways tree planting and green streets

Consultation requirements

- The initial consultation will specifically target developers and consultants 16th January – 17th February; with adoption of the SPD expected May 2020

Members considered the following matters during discussions:

Cycling and walking infrastructure. Members were informed that work had taken place with Public Health and Active Leeds, in putting together a walking strategy; the strategy would cover a wide remit in promoting walking and how this fed into planning. Additionally Members heard that policy CC1: City Centre Development, CC2: City Centre South and CC3: Improving Connectivity between the city centre and neighbouring communities, focused on improving connectivity, and the Transport SPD provided guidance on new buildings and linking accessibility. The Head of Strategic Planning suggested that a stronger reference be added to the Transport SPD, to better connect those policies referenced above, to strengthen the policies within the plan.

Residential Parking. A Member sought clarity regarding the dimensions of a garage. Officers reported that garages have an internal dimension of 3 by 6 metres and could also be used for cycle space. Furthermore, it was confirmed that the guidance now included the width of garage doors, 2.4 being the minimum.

Speeding. Members sought additional information on whether traffic calming measures would be designed into street layouts. Officers explained that the SPD required most streets to be 20mph, apart from those which are bus routes and they would be 30mph.

Shuttlebuses. Members questioned the effectiveness of this service where there wasn't already pre-existing public transport, and provided examples where this hadn't worked. In responding, officers explained that work with West Yorkshire Combined Authority (WYCA) is being looked at to provide options for transport demand.

Parking. Members discussed concerns of cars parking on grass verges and kerbs. Officers recognised this being an issue, and explained that the SPD provided a variation of using trees and higher kerbs.

Build out issues. In responding to concerns raised, officers requested that Members provide details of those developments in question, and this would be looked into by the relevant team.

Schools. In regard to additional parking concerns which were raised, Members queried parking expectations and the measures incorporated in the document to account for playstreets, and highways access. The Panel were informed that there is

a separate Travel Plan SPD that included a section for schools, and there is also a tool-kit to enable schools to deliver.

Consultation. A Member expressed the need for consultation to be face-to-face as opposed to this primarily being via the internet. Officers noted this, and would take into consideration subject to resources.

The Head of Strategic Planning reiterated that there are two periods of consultation the SPD is required to undergo, and this provided an early understanding on what direction of travel is needed to be taken. The Panel were informed that an update would be provided at a later date, prior to a final version of the SPD being produced.

RESOLVED –

- a) To note the contents of the report and discussions held during the meeting;
- b) To note the indicative timetable attached at Appendix 1 of the submitted report;
- c) That an updated version of the Transport SPD, would be made available to Members prior to the final version being produced.

38 Implementation of Core Strategy Policy H4 - Housing Mix

The Panel considered the report of the Chief Planning Officer which provided an overview on the effectiveness of the Council's housing mix policy and its implementation. The report detailed that the implementation note would provide clarity on the interpretation and application of Policy H4, with the aim of achieving the housing mix need requirement across the city and provides up-to-date evidence in support of the policy itself.

The Principal Planner and Senior Planner, presented the report and highlighted that developments are not providing the right mix of house types. As part of the Core Strategy Selective Review (CSSR) process, the Council updated its Strategic Housing Market Assessment (SHMA) evidence on this and that shows that the targets in the current policies supporting text remain broadly correct but developers are delivering to the upper end of the range for 4-bed houses which leaves very few 1 and 2 bed homes being built especially in the outer areas. Additionally, the Planning Protocol launched in March 2019, setting out the roles and expectations regarding the need for policy compliant schemes.

Additionally, it was noted that the implementation of Policy H4 would be monitored through the annual Authority Monitoring Report (AMR) to ensure the objectives of the original policy are met.

General discussion covered the following topics:

Members agreed that a better mix should be provided.

Provision of bungalows. Members discussed the variation of housing mix and types, and how this would be implemented to reflect local circumstances. Officers explained that this formed part of the arc4 process, through the SHMA, and that evidence would be provided as part of an addendum to the public and in addition to being linked to an implementation note. Further to this, officers provided further clarity by

explaining that the 40% target asks for dwellings on site to be two bed and of that, a specific house type isn't required, providing a better balance overall. Additionally, the guidance states there has to be some regard to housing demand.

Reviewing target numbers. Members were informed that household projections are released every two years, and subject to the target numbers no longer fitting in the direction of the policy, this can then be reviewed and amended; the AMR looked at how the housing mix should be achieved, but it is up to the nature of the development as to what is required.

(Councillor J McKenna left the meeting at 15.30)

RESOLVED –

- a) To note the contents of the report and the discussions throughout the meeting;
- b) To note that a policy implementation note will be provided on the Council's webpage in due course.

39 Date and Time of Next Meeting

RESOLVED - To note the date and time of the next meeting as 17th December 2019 at 1.30pm.

(The meeting concluded at 15:35)



Report author: Martin Elliot

Tel: 0113 37 87634

Report of Chief Planning Officer

Report to Development Plan Panel

Date: 21st January 2020

Subject: Local Development Scheme (Local Plan Work Programme) Update

Are specific electoral wards affected?	☒ Yes ☐ No
If yes, name(s) of ward(s): ALL	
Has consultation been carried out?	☐ Yes ☒ No
Are there implications for equality and diversity and cohesion and integration?	☐ Yes ☒ No
Will the decision be open for call-in?	☐ Yes ☒ No
Does the report contain confidential or exempt information?	☐ Yes ☒ No
If relevant, access to information procedure rule number:	
Appendix number:	

Summary

1. The Council is required to set out a 3 year programme of plan-making through a Local Development Scheme. This LDS covers the period 2020 to 2023 and sets the administrative context for the review of the SAP and update of the Local Plan.

Recommendations

2. That members note and comment upon the updated Local Development Scheme before it is placed on the Council's web-site.

1. Purpose of this report

- 1.1 The purpose of this report is to consider the Local Development Scheme, which is a statutory project plan for how the Local Plan is to be prepared. This is the tenth such iteration.

2. Background information

- 2.1 The Local Development Scheme provides an overview of what the planning policies are for the Leeds district, and sets out the current documents which form the Local Plan for the district.
- 2.2 It also sets out a detailed programme for the preparation of Local Development Documents, and progress of neighbourhood plans including timetables, which tell people when the various stages in the preparation of the Local Development documents will be carried out.
- 2.3 A Local Development Scheme is required under section 15 of the Planning and Compulsory Purchase Act 2004 (as amended by the Localism Act 2011).

3. Main issues

- 3.1 **Appendix 1** is the draft latest revised version of the LDS. The revisions proposed reflect adjustments to programme matters, milestones and targets.
- 3.2 The Local Development Scheme was last updated in 2018 and good progress has been made since with:
- Adoption of the Site Allocations Plan
 - Adoption of the Core Strategy Selective Review
 - 8 made Neighbourhood Plans
 - a Hot Food Takeaway SPD
- 3.3 For this iteration an Executive Summary has been provided so as to make the document more accessible (this is provided at pages 3 and 4 of **Appendix 1**).
- 3.4 As well as setting out progress on existing plans in preparation the LDS Update also captures the need for Local Development Document updates as follows:
- a SAP Review
 - a wider Local Plan update
- 3.5 The LDS also notes that a review of all local plan policies to see if they need updating has been carried out. This will be considered by Panel Members at their February meeting and will help lay the foundations for thinking about the scope of the Local Plan Update. The LDS notes the imperative for plan-making to help address the Council's declared Climate Emergency and commitment to net zero carbon by 2030 as part of that Update.
- 3.6 The involvement of local people in the planning system is also noted. It is not only heartening that the Council now has 14 Made Neighbourhood Plans with 33 at various stages of preparation but that many more inner city plans are making good progress.
- 3.7 Members are asked to note the contents of the LDS and provide comments.

4. Corporate considerations

4.1 Consultation and engagement

- 4.1.1 The LDS is a work programme which is not subject of wider consultation, however the individual plans within it are subject to formal consultation as set out in the Council's Statement of Community Involvement (SCI). The SCI itself is noted within the LDS as being in the process of review.

4.2 Equality and diversity / cohesion and integration

- 4.2.1 An EDCI is not required for this report. Appropriate EDCI screenings / assessments will be undertaken in the course of the projects noted in the report.

4.3 Council policies and the Best Council Plan

- 4.3.1 The LDS work programme set out in this report establishes the clear role of planning in delivering the Council's priorities at page 3 of the Executive Summary as follows:

Health and Well-being Strategy – through policies including the design of places, quality of housing and accessibility

Climate Emergency – through policies including the design of places, the location of development, accessibility to public transport, use of brownfield land, energy generation and energy efficiency of buildings

Inclusive Growth Strategy – through policies including the links between homes and jobs, the location of development, green infrastructure and connectivity

- 4.3.2 Planning is relevant to the delivery of all the priorities in the Best Council Plan and this role will be appraised and maximised as the projects described in the LDS are progressed and implemented.

4.4 Resources, procurement and value for money

- 4.4.1 There are no specific implications to this report. However, the plans and programmes listed will require resources to deliver, not least a Local Plan Update and accompanying evidence base. In general these will be met from within existing budgets.

4.5 Legal implications, access to information, and call-in

- 4.5.1 There are no legal implications for the contents of this report.

4.6 Risk management

- 4.6.1 The LDS has a risk assessment at Appendix 2 (page 24 of **Appendix 1**) along with mitigating actions. These relate to external factors such as changes to national guidance and the departure of the UK from the EU alongside capacity and resource issues.

5. Conclusions

- 5.1 This report sets out an updated Local Development Scheme work programme for the period 2020 to 2023. It notes the contents of the Statutory Development Plan for Leeds and the non-statutory documents that are also relevant to decision making. It sets out the key documents that are to be updated during this period including the Site Allocations Plan Review and the Local Plan Update.

6. Recommendations

- 6.1 That members note and comment upon the updated Local Development Scheme before it is placed on the Council's web-site.



Local Development Scheme

Leeds Local Plan

January 2020

Contents

Executive Summary.....	3
1 Introduction	5
2 Local Development Documents.....	6
Development Plan Documents.....	6
Supplementary Planning Documents.....	6
Statement of Community Involvement	6
3 Other parts of the statutory Development Plan.....	6
Neighbourhood Plans	6
4 Headline Programme of Local Development Documents 2019 - 2022.....	7
5 Conformity and integration with other plans and strategies.....	8
6 Planning context	10
7 Project management and resources	10
8 Risk Assessment	11
9 Neighbourhood Plans.....	11
10 Supplementary Planning Documents.....	13
11 Evidence Base Documents	14
12 Local Development Document Profiles.....	15

Executive Summary

This Local Development Scheme provides information about the Council's statutory planning policy documents and what is in the process of being made (see Section 1).

It is important because all planning decisions are made in line with the Local Development Plan.

The Statutory Development Plan for Leeds

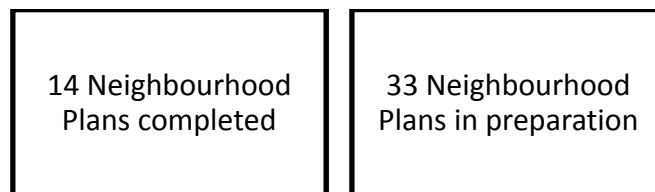
The Leeds Local Plan (see Section 2)

5 statutory planning documents together form the Local Plan for Leeds and a policies map shows some of these policies on an OS map base.



Other statutory planning documents

These documents are supported by Neighbourhood Plans (see Section 9) for detailed policies at the local community level

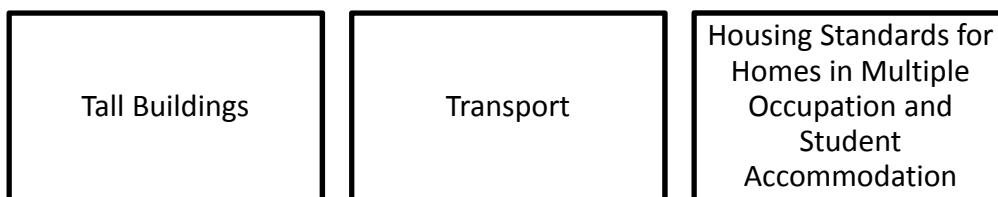


Local Development Documents

More detailed technical guidance is provided in a series of Supplementary Planning Documents (see Section 10).



The following SPDs are currently in preparation:



The Council is also updating its Statement of Community Involvement (SCI) (see para 2.4) which clarifies the way in which people can engage with the planning system in Leeds.

The Council also maintains an evidence base to help ensure good implementation of policies and understand where policies may need to be updated (see Section 11).

Wider Council Priorities

The Development Plan sits alongside other Council plans and programmes as well as those of the City Region (see Section 5).

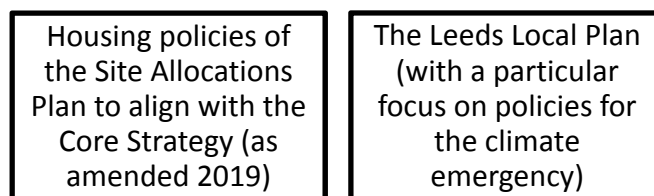
Critically the Development Plan is a means of translating the Council 3 key strategies on the ground:

- **Health and Well-being Strategy** – through policies including the design of places, quality of housing and accessibility
- **Climate Emergency** – through policies including the design of places, the location of development, accessibility to public transport, use of brownfield land, energy generation and energy efficiency of buildings
- **Inclusive Growth Strategy** – through policies including the links between homes and jobs, the location of development, green infrastructure and connectivity

Local Plan Review and Update

The Local Plan is kept up to date by reviewing the policies within it to see if they need to be updated. A review of existing policies is undertaken every 5 years for each document. This is a new requirement of Government and the first formal review will be made available early 2020.

The Council intends to update specific parts of the Local Plan. With the plan-making process beginning in 2020 as follows:



Section 12 sets out a detailed profile of each of the 5 statutory planning documents and their scope for review.

More information

The Council's planning web-site www.leeds.gov.uk/localplan contains information on the adopted Local Plan.

1 Introduction

- 1.1 The Planning and Compulsory Purchase Act (2004) and national planning policy place Local Plans at the heart of the planning system. Local Plans set out a vision and a framework for the future development of an area, addressing needs and opportunities in relation to housing, the economy, community facilities and infrastructure – as well as mitigating and adapting to climate change, safeguarding the environment, securing good design, mining activities, and dealing with waste. They also help guide decisions about individual development proposals, as Local Plans (together with any neighbourhood plans that have been made) form the Development Plan for Leeds and are the starting-point for considering whether applications can be approved.
- 1.2 National planning policy sets clear expectations as to how a Local Plan must be developed in order to be justified, effective, consistent with national policy and positively prepared to deliver sustainable development that meets local needs and national priorities.
- 1.3 It is also essential that they are based on up to date and proportionate evidence and are kept up to date to respond to changing circumstances. The NPPF (2019) notes that policies should be reviewed to assess whether they need updating at least once every five years, as should then be updated as necessary. Reviews should be completed no later than five years from the adoption of the plan, and should take into account changing circumstances affecting the area, or relevant changes in national policy. This review can be encompassed within the LDS.
- 1.4 A Local Development Scheme is required under section 15 of the Planning and Compulsory Purchase Act 2004 (as amended by the Localism Act 2011). This must specify (among other matters) the documents which, when prepared, will comprise the Local Plan for the area.
- 1.5 This LDS is the first point of contact for anyone wishing to find out about which planning policy documents apply to Leeds, and their status. The plan making process is complicated and can be forbidding to non-planners. To that end, this LDS clearly sets out progress on the Local Plan alongside details of a wider set of documents and evidence base documents so that local communities and interested parties can keep track of progress and wider plan making context. Critically, a Statement of Community Involvement is under preparation which clarifies how citizens engage with planning (see below). A glossary of terms is also provided at **Appendix 1**.
- 1.6 The LDS also sets out a three-year rolling programme on the timetable for preparing and reviewing these documents alongside other non-statutory documents. If monitoring of the Local Plan indicates the need to further adjust the LDS timetable or if there is a need to revise and/or prepare new planning documents in response to national planning policy or local circumstances, this will be announced on the council's web site and the LDS will be adjusted accordingly.
- 1.7 The Planning and Compulsory Purchase Act (2004) requires that local authorities establish policies relating to the development and use of land in their area in Local Development Documents. Local Development Documents (LDD) include Development Plan Documents (which form part of the statutory development plan) and Supplementary Planning Documents (which do not form part of the statutory development plan). LDDs collectively deliver the spatial planning strategy for the local planning authority's area.

- 1.8 Development Plan Documents (DPDs) are prepared by local planning authorities and outline the key development goals of the Local Plan. All DPDs are subject to rigorous procedures of community involvement, consultation and independent examination, and adopted after receipt of an inspector's binding report. Once adopted, development management decisions must be made in accordance with them (and any other policies forming part of the development plan) unless material considerations indicate otherwise.

2 Local Development Documents

- 2.1 Local Development Documents collectively deliver the spatial planning strategy of the area and include the following documents:

Development Plan Documents

- 2.2 The Local Plan in Leeds is not a single 'plan' but the name given to a portfolio of documents (including Development Plan Documents (DPDs)). This approach allows greater flexibility for local planning authorities to respond to changing circumstances, address local issues, strengthen community and stakeholder involvement in the planning process and achieve economic, environmental and social objectives, through the use of Sustainability Appraisals. A DPD forms part of the statutory development plan for Leeds.

Supplementary Planning Documents

- 2.3 Supplementary Planning Documents (SPDs) are also Local Development Documents but do not form part of the statutory development plan, but they do provide supplementary advice and guidance, which are material considerations in the determination of a planning application. SPDs are not subject to independent testing; however they are subject to community involvement procedures.

Statement of Community Involvement

- 2.4 A Statement of Community Involvement (SCI) was adopted by the City Council in February 2007. This in turn sets out the processes by which the community will be engaged in consultation on each type of document and at every stage of its preparation. The SCI also sets out how the community will engage in the consideration of major development management decisions. The SCI is in the process of being reviewed to reflect experiences of people using the planning service, updated regulations and guidance (including around the accessibility of documents and electronic means of communication). Initial consultation was held Autumn 2019 with a final consultation anticipated Spring 2020.

3 Other parts of the statutory Development Plan

Neighbourhood Plans

- 3.1 These offer local communities (via a Neighbourhood Forum or Parish/Town Council) the opportunity to prepare locally specific policies in general conformity with the strategic policies of the Local Plan. A neighbourhood plan attains the same legal status as the Local Plan once it has been agreed at a referendum and is 'made' by the local planning authority (i.e. brought into legal force following an independent examination).

4 **Headline Programme of Local Development Documents 2019 - 2022**

Adopted Plans (part of the statutory development plan) – see section 12

- the **Unitary Development Plan** was Adopted in 2001 and the **UDP Review** in July 2006
- the **Core Strategy** was Adopted in November 2014 and sets out the vision, spatial strategy and core policies for the spatial development of the local planning authority area. It also lists Unitary Development Plan policies to be saved and deleted
- the **Core Strategy** (as amended by a selective review) incorporating a revised objectively assessed need for housing, consequential amends to policies for affordable housing, local policies for Housing Standards and amendments to greenspace policy. This was Adopted in September 2019.
- the **Natural Resources and Waste Local Plan** was Adopted in January 2013 (two remitted policies were subject to re-examination and Adopted in September 2015)
- the **Aire Valley Leeds Area Action Plan** was Adopted in November 2017. It identifies specific allocations of land for retail, housing, employment and green space for a specific regeneration area of the City. It also lists Unitary Development Plan policies to be saved and deleted
- the **Site Allocations Plan** was Adopted in July 2019. It identifies specific allocations of land for housing and employment and designations of retail centres and green space. It also lists Unitary Development Plan policies to be saved and deleted
- **Clifford Neighbourhood Plan** was made in March 2017
- **Collingham Neighbourhood Plan** was made in June 2017
- **Bardsey-cum-Rigton Neighbourhood Plan** was made in November 2017
- **Barwick in Elmet and Scholes Neighbourhood Plan** was made in November 2017
- **Boston Spa Neighbourhood Plan** was made in November 2017
- **Thorp Arch Neighbourhood Plan** was made in January 2018
- **Holbeck Neighbourhood Plan** was made in March 2018
- **Linton Neighbourhood Plan** was made in March 2018
- **Alwoodley Neighbourhood Plan** was made in July 2018
- **Walton Neighbourhood Plan** was made in October 2018
- **Bramham Neighbourhood Plan** was made in March 2019
- **Kippax Neighbourhood Plan** was made in March 2019
- **Scarcroft Neighbourhood Plan** was made in March 2019
- **Aberford Neighbourhood Plan** was made in November 2019
- a **Policies Map 2016** (showing extant UDP Policies, Core Strategy and Natural Resources and Waste Plan policies as well as Aire Valley Leeds Area Action Plan policies and made Neighbourhood Plans)

Plans in Production – see section 12

- **Neighbourhood Plans**
- updates to the **Policies Map** taking account of the above
- **Site Allocations Plan Review** to implement Policy HGR1 and bring SAP in line with Core Strategy (as amended 2019)

Plans/policies to be reviewed to assess whether they need updating

The Local Plan is kept up to date by reviewing the policies within it to see if they need to be updated. A review of existing policies is undertaken every 5 years for each document. This is a new requirement of Government and the first formal review will be made available early 2020.

- **Local Plan** – Policies in the Unitary Development Plan (aside from those saved by the Site Allocations Plan and Aire Valley Leeds Plans), Core Strategy (2014), Natural Resources and Waste Plan

5 Conformity and integration with other plans and strategies

- 5.1 The Government sets out national planning policy in the National Planning Policy Framework (NPPF). The Local Plan must have regard to the policies within the NPPF and guidance within the National Planning Practice Guidance (NPPG).
- 5.2 Leeds is the regional capital of Yorkshire and the Humber and the Leeds City Region. The Metropolitan District has a unique character which features a distinctive settlement hierarchy, as well as significant areas of countryside. This comprises of the Main Urban Area (including the City Centre), free standing major settlements, together with a series of smaller settlements and villages. It has a diverse and growing population, with around 20% of the overall population from minority ethnic groups increasing to 50% in some communities.
- 5.3 Within the Yorkshire and Humber region as a whole, notwithstanding the economic downturn (2008-2011) Leeds' economic performance stands out with high economic growth and low unemployment. Over the last twenty years, Leeds has created more jobs than any other major city outside London. A key to the success of Leeds has been the strength and diversity of the local economy. However, in supporting the District's longer term prosperity and sustainability, there is no room for complacency and the Indices of Multiple Deprivation point to increasing gaps in opportunities and 105 neighbourhoods are in the most deprived 10% nationally. Consequently, Leeds is an ambitious City, with programmes, plans and strategies for major regeneration and infrastructure investment, economic development and growth, environmental enhancement and improvements to public health and social inclusion. Through the Community Strategy (Vision for Leeds) and the City Council's Best Council Plan, the focus of the City is to ensure that these priorities are delivered and make a lasting difference to communities now and in the future.
- 5.4 Leeds is a major UK City and commercial centre which sits at the heart of a wider City Region economy and integral to the aspiration to establish the 'Northern Powerhouse'. The Leeds City Region contains 3 million people, a resident workforce of 1.5 million, 106,000 businesses and an economy worth £53bn per year. The Leeds City Region Partnership brings together eleven local authorities (see below) to ensure the city region economy continues to grow. In order to effectively achieve this goal the Leeds City Region has a business-led board (LEP Board), to work alongside the Local Authority Leaders Board, in order to effectively address the city region's economic challenges. The Local Development Documents of the City Council have regard to the plans and community strategies of its neighbouring authorities and those within the City Region as follows:

- Barnsley
- Bradford
- Calderdale
- City of York
- Craven
- Harrogate
- Kirklees
- Selby
- North Yorkshire County Council
- Wakefield

5.5 A West Yorkshire Combined Authority (WYCA), was formally established in April 2014 and a Strategic Economic Plan (SEP) agreed in July 2014. Within this strategic context also new arrangements have been established, as a basis to meet the requirements of the 'Duty to Cooperate', set out in the Localism Act (2011). WYCA is not a strategic or local planning authority, it therefore has no statutory responsibilities relating to planning. However the Leeds City Region Local Planning Authorities are committed to partnership working to ensure a joined-up approach to spatial planning including tackling strategic cross-boundary issues and agreeing strategic priorities. This is especially important in the preparation of Development Plan Documents to ensure that both legal requirements and soundness tests are met. The most relevant programmes and policies of the City Region are as follows:

- Leeds City Region Statement of Common Ground (2018) this is a Government requirement and plays a significant role in the Duty to Co-operate by setting clear strategic intentions for a range of cross boundary issues
- Strategic Economic Plan to 2036 (2016) the Combined Authorities plan to transform the economy and create thousands of extra jobs over the next 20 years
- West Yorkshire Transport Strategy to 2040 (2017) sets the long term vision for development and the transport infrastructure needed to support it in West Yorkshire (including need for mass transit modes)
- Draft LCR Infrastructure Investment Framework (2017) provides the strategic context that will inform the commissioning of a future infrastructure pipeline

5.6 Other policies are also relevant to setting the context for the LDS and its Local Development Documents. These include:

- **Vision for Leeds** (Community Strategy) (2011 to 2030) aims to address current challenges and future opportunities with a vision to be the best city in the UK by 2030
- **Best Council Plan** (2017 to 2020) sets out the priorities for service delivery. The preparation of the Local Plan is identified as being integral to these priorities, including delivering sustainable and inclusive economic growth
- A **Climate Emergency** was declared in March 2019 which sets a challenging ambition for the City to be net zero carbon by 2030
- Leeds **Health and Well-being Strategy** (2016 to 2021) which aimed for Leeds to be a healthy and caring city for all ages, where people who are the poorest improve their health the fastest
- Leeds **Inclusive Growth Strategy** (2017) which underpins the Council's work to develop a strong economy in a compassionate city

- **Joint Strategic Needs Assessment** (2015) which is key to understanding health and wellbeing needs and inequalities across and within Leeds and is based on a partnership jointly led by the three Clinical Commissioning Groups and the City Council
- **Leeds Public Transport Investment Programme** (2017) provides proposals to spend the £173.5m from DfT
- **High Speed Rail 2** - there may be a need to update in part or in whole local area or strategic policies to respond to, facilitate construction of and address longer term spatial planning for areas affected by HS2

6 Planning context

6.1 National guidance sets out that the Local Plan should make clear what is intended to happen in the area over the life of the plan, where and when this will occur and how it will be delivered. Local Plans should be tailored to the needs of each area in terms of their strategy and the policies required. The preparation of Local Plans is a continuous and iterative process, which legislation and statutory national guidance require includes:

- An up to date evidence base - a number of surveys, technical studies and monitoring activities have previously been completed and are kept under review about the economic, social and environmental characteristics and prospects of the City.
- Monitoring and review - an Authority Monitoring Report (AMR) reports on a number of areas, including: information on progress against a series of indicators, which aim to monitor the extent to which Development Plan policies are being achieved, and a commentary and progress update on how the City Council is performing against timescales and milestones set out in the Local Development Scheme.
- Community Infrastructure Levy (CIL) Charging Schedule. This was adopted by the Council on 12th November 2014 and operational from 9th April 2015. It will be kept up to date and reflect outcomes of the Government proposals for CIL including replacement of the CIL 123 charging list with an Infrastructure Funding Statement
- Strategic Environmental Assessment/Sustainability Appraisal, in accordance with the Local Plan regulations and the European Directive 2001/42/EC. These are tools to ensure that LDDs take into account environmental, economic and social issues as part of an integrated approach.

7 Project management and resources

7.1 In reflecting the strategic aims of the Community Strategy (Vision for Leeds) and City Council corporate priorities identified in the Best Council Plan, resources will be drawn from across the City Council to prepare and implement the Local Plan. Close working with a range of stakeholders and partners will also be an important feature of the preparation of the Local Plan. This includes: Duty to Cooperate and Heads of Planning City Region groups, a developer forum, community committees, and neighbourhood planning support. Subject to the availability of resources, the nature of technical work to be undertaken and the requirements of specific timetables, external consultancy support is also and will continue to be used to deliver key tasks and projects.

7.2 The preparation of the Local Plan will be led by the City Council's City Development Directorate, primarily through the Planning & Sustainable Development service. Drawn from this service, a number of teams (comprising officers ranging from the Head of Service, a Group

Leader, Team Leaders, Senior Planners, Planners and Administrative support staff) have responsibilities for the Local Plan.

- 7.3 Given the scope and breadth of the Local Plan in Leeds (and in recognition of its corporate importance), Planning & Sustainable Development will be supported by resources from across City Development including: highways, regeneration and economic services as well as on going and close working with a range of City Council Directorates (Resources and Housing, Children & Families and Adults & Health) to reflect the scope of the Local Plan documents under production. A feature of the Best Council Plan priority to deliver quality housing growth is the operation of a cross-service Housing Growth Team which supports the implementation and evidence base of the Local Plan in this specific area.
- 7.4 A key focus for the preparation of the Local Plan is the Council Members Development Plan Panel, with responsibilities for making recommendations to the City Council's Executive Board and Full Council (consistent with delegation arrangements and 'Executive' and 'Council' functions).

8 Risk Assessment

- 8.1 The preparation of the Local Plan allows for a flexible approach to the preparation of a range of planning documents. The Schedule of Local Development Documents identified in this Local Development Scheme, covers a range of work, which in part reflects the complex spatial planning issues in Leeds. In managing this programme of work, an analysis of risks has been undertaken, together with the measures to manage them. This is set out in **Appendix 2**.
- 8.2 Priorities for the Government are to progress plan-making quickly, reduce red tape and save money, whilst promoting an effective and efficient planning system that stimulates investment, enterprise and community engagement. In seeking to meet these objectives and the challenges and opportunities arising from Neighbourhood Planning, the City Council is keeping resource availability and management under review. However, meeting demanding and on going budget reduction targets, remains an overall challenging for the City Council as a whole, in the delivery of strategic objectives and priorities, including the preparation of the Local Plan.
- 8.3 Also of relevance is the UK's programmed departure from the European Union in 2020 with a period of transition. Implications of this departure on planning will include: on the status of European legislation, impacts on inward investment and any macro-economic impacts.

9 Neighbourhood Plans

- 9.1 Neighbourhood planning gives local people direct power to develop a shared vision for their neighbourhood and shape the development and growth of their local area. Following the introduction of the Localism Act (2011) there has been a high level of interest in neighbourhood planning activities in Leeds.
- 9.2 As at January 2020 the following Neighbourhood Areas have been designated. It is difficult to ascertain the speed at which individual Neighbourhood Plans (NPs) will progress. Where progress has moved beyond designation to the next regulatory stages this is noted below.

Housing Market Characteristic Area	Neighbourhood Area PC = Parish/Town Council F = Forum	Progress (January 2020)
Aireborough	Aireborough (F)	Draft plan in preparation.
	Rawdon (PC)	Draft plan in preparation
Inner	Beeston (F)	Draft plan in preparation.
	Chapelton	Neighbourhood area application submitted, publicity due to close 12 February.
	Chapel Allerton	Neighbourhood area application submitted, publicity complete.
	Headingley (F)	Draft plan prepared for consultation (expected March/April 2019).
	Holbeck (F)	Plan made March 2018.
	Hyde Park (F)	Draft plan in preparation.
	Kirkstall (F)	Ongoing engagement, vision and objectives being prepared.
	Little Woodhouse (F)	Draft plan in preparation.
	Mabgate, Lincoln Green and Burmantofts	Neighbourhood area designation anticipated by end of January.
	Seacroft (F)	Designation, not continuing at this time.
North	Adel (F)	'Health Check' completed, submission anticipated within next 6 months.
	Alwoodley (PC)	Plan made July 2018.
	Chapelton	Neighbourhood area application submitted, publicity due to close 12 February.
	Chapel Allerton	Neighbourhood area application submitted, publicity complete.
	Harewood (PC)	Designation, not continuing at this time.
	Headingley (F)	Draft plan prepared for consultation (expected March/April 2019).
	Horsforth (PC)	Referendum to be held 27 February 2019.
	Kirkstall (F) (Small part of NA)	Ongoing engagement, vision and objectives being prepared.
Outer North East	Aberford & District (PC)	Plan made November 2019.
	Bardsey-cum-Rigton (PC)	Plan made November 2017.
	Barwick in Elmet and Scholes (PC)	Plan made November 2017.
	Boston Spa (PC)	Plan made November 2017.
	Bramham-cum-Oglethorpe (PC)	Plan made March 2019.
	Clifford (PC)	Plan made March 2017.
	Collingham (PC)	Plan made June 2017.
	East Keswick (PC)	Pre-submission consultation complete, submission expected March 2020.
	Harewood (PC)	Designation, not continuing at this time.
	Linton (PC)	Plan made March 2018.
	Scarcroft (PC)	Plan made March 2019.
	Shadwell (PC)	Pre-submission complete, submission expected February 2020.
	Thornor (PC)	Draft plan in preparation.
	Thorp Arch (PC)	Plan made January 2018..
	Walton (PC)	Plan made October 2018.
	Wetherby (PC)	Referendum to be held 30 January 2020.
Outer North West	Adel (F)	'Health Check' completed, submission anticipated within next 6 months.
	Otley (PC)	Referendum to be held 20 February 2020.

	Pool-in-Wharfedale (PC)	Pre-submission consultation complete.
Outer South East	Aberford & District (PC)	Plan made November 2019
	Garforth (F)	Draft plan in preparation.
	Kippax (PC)	Plan made March 2019.
	Micklefield	Neighbourhood area application submitted.
Outer West	Kirkstall (F)	Ongoing engagement, vision and objectives being prepared.
Outer South West	Beeston	Draft plan in preparation.
Outer South	Carlton (F)	Early engagement undertaken, new steering group constituted.
	Oulton and Woodlesford (F)	Pre-submission consultation complete, submission anticipated March 2020.
	Rothwell (F)	Policy intentions prepared.

9.3 As at January 2020 the following plans have been made and form part of the Adopted Local Plan for Leeds:

- 1) Clifford Neighbourhood Plan was made in March 2017
- 2) Collingham Neighbourhood Plan was made in June 2017
- 3) Bardsey-cum-Rigton Neighbourhood Plan was made in November 2017
- 4) Barwick in Elmet and Scholes Neighbourhood Plan was made in November 2017
- 5) Boston Spa Neighbourhood Plan was made in November 2017
- 6) Thorp Arch Neighbourhood Plan was made in January 2018
- 7) Holbeck Neighbourhood Plan was made in March 2018
- 8) Linton Neighbourhood Plan was made in March 2018
- 9) Alwoodley Neighbourhood Plan was made in July 2018
- 10) Walton Neighbourhood Plan was made in October 2018
- 11) Bramham Neighbourhood Plan was made in March 2019
- 12) Kippax Neighbourhood Plan was made in March 2019
- 13) Scarcroft Neighbourhood Plan was made in March 2019
- 14) Aberford Neighbourhood Plan was made in November 2019

10 Supplementary Planning Documents

10.1 Supplementary Planning Documents (SPDs) are part of the Local Plan and carry weight when the Council makes decisions on planning applications. SPDs build and expand on existing policies in DPDs. A list of adopted SPDs can be found on the Council's web-site.

10.2 The following SPDs are in preparation:

- Tall Buildings SPD – initial consultation completed Autumn 2019. Pre-adoption consultation to follow Spring 2020.
- Highways SPD (including a wider review of Section 106 contributions to highway schemes) – initial consultation underway Winter 2019/20. Pre-adoption consultation to follow Spring 2020
- Housing Standards for Homes in Multiple Occupation and Purpose Built Student Accommodation (supporting policy H10 Minimum Space Standards of the Core Strategy) – drafting with initial consultation to be undertaken Spring 2020

11 Evidence Base Documents

- 11.1 The Development Plan and other documents will be supported by an evidence base consisting of research reports, technical papers and on-going studies. In part, these will be prepared or commissioned by the council. There will also be relevant research from other organisations, particularly the West Yorkshire Combined Authority, Statutory Bodies such as the Environment agency and Highways England.
- 11.2 The research base will include, but is not limited to:

Evidence Base	Next Review
Strategic Housing Land Availability Assessment (SHLAA)	Ongoing 'call for sites' and updates to take account of larger windfall. Update Winter 2019/20. Continued engagement with the Home Builders Federation.
Strategic Housing Market Assessment (SHMA)	Updated 2017
Employment Land Assessment	Rolling update. Updated 2017.
Employment Land Review	Scoping to support Local Plan Review
Retail and Centres Assessment	Scoping to support Local Plan Review
Strategic Flood Risk Assessment	Scoping to support Local Plan Review
Low Carbon and renewable Energy Potential	Scoping to support Local Plan Review
Leeds Open Space, Sport and Recreation Assessment	Ongoing updates.
Infrastructure Delivery Plan	Live document annually reviewed.
Authority Monitoring Report	Updated annually
Indices of Multiple Deprivation	Government data
Sub-National Population and Household Projections	2018-based projections due in 2020

12 Local Development Document Profiles

12.1 The following profiles update the Council's LDDs as at January 2020.

TITLE	Core Strategy	
STATUS	Adopted Development Plan Document	
ROLE AND CONTENT	Sets out the overall spatial vision, strategy and core policies for the future development of Leeds between 2012 and 2028.	
COVERAGE	The Leeds Metropolitan District administrative area	
CONFORMITY	The Core Strategy is in general conformity with the NPPF	
PRODUCTION MILESTONES	Consultation on sustainability appraisal scoping report & preparation of Issues & Alternative Options for consultation	September – December 2006
	Issues and Options Consultation	October – December 2007
	Preferred Options Consultation	October – December 2009
	Publication	February – April 2012
	Pre-Submission Changes Advertisement	January – February 2013
	Submission	April 2013
	Pre-Examination Meeting	July 2013
	Examination	October 2013 (initial sessions) March 2013 (further sessions)
	Inspector's Report	September 2014
	Adopted	November 2014
PRODUCTION ACTIONS	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
POST PRODUCTION	Following adoption, the Core Strategy has set the framework for the Council's allocation DPDs (the Aire Valley Leeds Area Action Plan and the Site Allocations Plan). It provides a framework for development management decision taking and the preparation of SPDs. It is regularly monitored via the AMR. The Core Strategy is subject of a selective review (see separate profile).	
REVIEW DUE	All policies to be reviewed to assess whether they need updating by end of 2019. To be considered at early 2020 Development Plan Panel and placed on Council's web-site.	

TITLE	Natural Resources and Waste Plan	
STATUS	Adopted Development Plan Document	
ROLE AND CONTENT	Provides thematic and site specific policies for Natural Resources and Waste in the District.	
COVERAGE	The Leeds Metropolitan District administrative area	
CONFORMITY	The Natural Resources and Waste Plan is in general conformity with the Core Strategy and the NPPF	
PRODUCTION MILESTONES	Consultation on sustainability appraisal scoping report & preparation of Issues & Alternative Options for consultation	May – June 2008
	Issues and Options Consultation	January – March 2010
	Preferred Options Consultation	November 2010
	Publication	July 2011
	Submission	July 2011 Consultation on post submission changes May 2012
	Examination	November – December 2011
	Inspector's Report	December 2012
	Adopted	January 2013
	Additional Note	Following the results of a High Court Challenge in September 2013, Minerals Policies 13 and 14 were remitted and subject to re-consultation and re-examination. They were adopted alongside the remainder of the already Adopted DPD in September 2015.
PRODUCTION ACTIONS	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
POST PRODUCTION	Following adoption, the NRW Plan provides a framework for development management decision taking. It is monitored via the AMR.	
REVIEW DUE	All policies to be reviewed to assess whether they need updating by end of 2019. To be considered at early 2020 Development Plan Panel and placed on Council's web-site.	

TITLE	Policies Map	
STATUS	Adopted and updated to spatially reflect DPDs and related notations	
ROLE AND CONTENT	Illustrates the policies and proposals contained in the council's DPDs. It identifies: • saved Unitary Development Plan allocations for housing, employment and greenspace • areas of protection, such as conservation areas and archaeological areas; • locations and sites for particular land uses, including regeneration areas, town centres and specific site proposals; strategic designations, such as opportunity areas and transport proposals; and • the road hierarchy	
COVERAGE	The Leeds Metropolitan District administrative area	
CONFORMITY	The Policies Map is in general conformity with the saved policies of the Unitary Development Plan Review (2006), the Core Strategy and the Natural Resources and Waste Plan	
PRODUCTION MILESTONES	The Policies Map is updated at the Adoption of relevant DPDs	
PRODUCTION ACTIONS	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Web-site maintenance costs. Interactive mapping ICT costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI via DPD preparation
POST PRODUCTION	Following adoption of DPDs the Policies Map is updated to spatially reflect the policies within them. The Council is in the process of preparing an interactive on-line mapping resource.	

TITLE	Aire Valley Leeds Area Action Plan	
STATUS	Adopted Development Plan Document	
ROLE AND CONTENT	Provides an innovative and co-ordinated approach to the sustainable regeneration of the Aire Valley Leeds Area (which incorporates the Leeds City Region Enterprise Zone). Provides a framework for sustainable economic development, major new housing development, social and green infrastructure and sustainable transport solutions, and implements the Policy requirements of the Core Strategy. The importance of the regeneration of the Aire Valley to the communities of East Leeds, South Leeds and the City Centre (including the South Bank) is fully recognised including in securing improved connectivity and linkages and contributing to the regeneration objectives of the City Council and its partners.	
COVERAGE	The Aire Valley as defined in the Adopted Core Strategy and Policies Map and including the AVL Enterprise Zone.	
CONFORMITY	The AVLAAP is in general conformity with the Adopted Core Strategy and the NPPF	
PRODUCTION MILESTONES	Initial issues report and sustainability scoping report	July 2005
	Issues and options consultation on sustainability appraisal scoping report	August – October 2005
	Consultation on alternative options	June - July 2006
	Formal pre-submission consultation on Preferred Options report, sustainability appraisal and publication of Consultation Statement	June – July 2007
	Publication	September – November 2015
	Submission	September 2016
	Examination (Hearing Sessions)	January 2017
	Advertisement of Main Modifications	May 2017
	Inspector Report	August 2017
	Adoption	November 2017
PRODUCTION ACTIONS	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
POST PRODUCTION	Following adoption, the AVLAAP has been published as part of the council's Local Plan and the Policies Map has been updated to spatially reflect its policies and allocations. It is implemented through planning decisions on planning applications and in terms of additional planning briefs, masterplans and SPDs as necessary for specific sites and areas e.g. the South Bank Regeneration Framework SPD.	
REVIEW DUE	All policies to be reviewed to assess whether they need updating by 2022.	

TITLE	Site Allocations Plan	
STATUS	Adopted Development Plan Document	
ROLE AND CONTENT	To identify site allocations (covering housing, employment, retail and greenspace) to reflect the overall strategy of the Core Strategy.	
COVERAGE	The Leeds MD (divided into 11 Housing Market Characteristic Areas (HMCA) for the purposes of the allocations of housing). Excluding the area covered by the AVLAAP.	
CONFORMITY	The SAP will be in general conformity with the Adopted Core Strategy and the NPPF	
PRODUCTION MILESTONES	Issues and options consultation	June – July 2013
	Publication	September – November 2015
	Publication of revised proposals for the Outer North East HMCA	September – November 2016
	Pre-Submission Changes Advertisement	February 2017
	Revised Submission Draft Consultation	February to March 2018
	Submission	May 2017 and Revised Submission in March 2018
	Examination	Stage 1 October 2017 and Stage 2 July 2018
	Inspector Report	June 2019
	Adoption	July 2019
PRODUCTION ACTIONS	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
POST PRODUCTION	Following adoption, the Site Allocations Plan was challenged by the Aireborough Neighbourhood Development Forum. This is being considered by the High Court in February 2020. The Plan remains extant in full.	
REVIEW DUE	A partial review of the SAP will commence early 2020. The scope of the review will focus on implementing Policy HGR1 of the SAP.	

TITLE	Core Strategy (as amended by the Selective Review) 2019	
STATUS	Adopted Development Plan Document	
ROLE AND CONTENT	Updates the housing requirement in Policy SP6, considering and making any necessary consequent revisions to other parts of the Plan. Extends the plan period from 2017 to 2033. Updates the wording for Policies EN1 and EN2. Updates Affordable Housing Policy H5. Amends Greenspace Policy G4. Introduces policies on Housing Standards. Responds to policy implementation issues.	
COVERAGE	The Leeds Metropolitan District administrative area	
CONFORMITY	The Adopted Core Strategy and the NPPF	
PRODUCTION MILESTONES	Consultation on sustainability appraisal scoping report & preparation of Issues & Alternative Options for consultation	June to July 2017
	Publication	February to March 2018
	Submission	<i>Estimated Summer 2018</i>
	Examination	<i>Estimated Autumn 2018</i>
	Adoption	<i>Estimated Winter 2018</i>
PRODUCTION ACTIONS	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Consultancy support. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
POST PRODUCTION	Following adoption, the Core Strategy Selective Review will be incorporated into the Adopted Core Strategy replacing specific policies as necessary.	

TITLE	Site Allocations Plan Review	
STATUS	Potential Draft Development Plan Document	
ROLE AND CONTENT	SAP Policy HGR1 requires that once the CSSR is adopted the Council will undertake a review and look again at whether there is a need for additional housing allocations to deliver the adopted housing requirement up to 2033.	
COVERAGE	The Leeds MD excluding the area covered by the AVLAAP.	
CONFORMITY	The SAP will be in general conformity with the Adopted Core Strategy (2014) (as amended 2019), the Site Allocations Plan (2019) and the NPPF	
PRODUCTION MILESTONES	Scope and issue and options	Spring 2020
	Draft Plan	Late 2020
	Submission	Late 2020 / Early 2021
	Examination	Early 2021
	Adoption	Mid 2021
PRODUCTION ACTIONS	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
POST PRODUCTION	TBC	
REVIEW DUE	TBC	

TITLE	Local Plan Update	
STATUS	Potential Draft Development Plan Document	
ROLE AND CONTENT	The precise scope of the Local Plan Update is to be determined through (a) the review of Local Plan Policies to see if they need updating (due early 2020) and (b) in response to Council priorities, in particular the climate emergency	
COVERAGE	The Leeds MD	
CONFORMITY	The Local Plan will be in general conformity with the NPPF	
PRODUCTION MILESTONES	Scope and issue and options	2020
	Draft Plan	TBC
	Submission	TBC
	Examination	TBC
	Adoption	TBC
PRODUCTION ACTIONS	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
POST PRODUCTION	TBC	
REVIEW DUE	TBC	

Appendix 1: Glossary of Terms

Area Action Plan (AAP)	These plans are DPDs and focus upon allocation and implementation, providing an important mechanism for ensuring development of an appropriate, scale, mix and quality for key areas of opportunity, change or conservation.
Authority Monitoring Report (AMR)	Authorities are required to produce AMRs to assess the implementation of LDS and the extent to which policies in LDDs are being achieved.
Development Plan Document (DPD)	The Documents that together comprise the Local Plan. A local planning authority must prepare, and which have to be subject to rigorous procedures of community involvement, consultation and independent examination. Should include the following elements: • Core strategy • Site specific allocations of land • Area Action Plans (where needed)
Local Plan	The Local Plan will contain a portfolio of DPDs , which will provide the local planning authority's policies for meeting the community's economic, environmental and social aims for the future of their area where this affects the development of land.
Local Development Document (LDD)	LDDs will comprise of DPDs , SPDs and SCI related to these are the SEA/SA , AMR and the Policies Map.
Local Development Scheme (LDS)	The LDS sets out the programme for preparing the LDDs and identifies which of those will be prepared as DPDs .
National Planning Policy Framework (NPPF)	Government statement of National Planning Policy, and extant Planning Policy Statements.
Neighbourhood Plan	Prepared by Parish/Town Councils or Neighbourhood Forums to set out local policies consistent with the Local Plan
Sustainability Appraisal (SA)	Appraisal of the environmental, economic and social aspects of Local Development Documents (LDDs) in contributing to the achievement of Sustainable Development objectives.
Statement of Community Involvement (SCI)	An LDD explaining to stakeholders and the community, how and when they will be involved in the preparation of Local Plan and where appropriate planning applications prior to their formal submission and the steps that will be taken to facilitate this involvement.
Strategic Environmental Assessment (SEA)	Assessment of the environmental impacts of policies and proposals contained within the Local Plan (can be done as part of the SA).
Supplementary Planning Document (SPD)	SPDs are LDDs intended to elaborate upon the policy and proposals in DPDs . They do not form part of the statutory development plan.

Appendix 2 – Risk Assessment

RISK	IMPACT	MITIGATING ACTION
New national and local policies and guidance	Unforeseen additional work injections into LDS work programme causing slippage.	- Monitoring of changes to national policy. - Active participation in the City Region (to reflect the 'duty to cooperate') and local planning agenda to respond to changes early. - Re-evaluate priorities.
Volume of work (managing potentially competing timescales and tasks, higher levels of representations than anticipated)	Programme slippage.	- Monitoring of progress against programme objectives and re-prioritise as necessary. - Realistic & flexible timetables. - Use of additional resources through corporate partnership working.
A very large volume of comments received at consultation stages	- Require more staff to input and analyse responses - Lengthy Examination in Public	- Regular monitoring of resources, budgets and costings. - Redeploy existing resources where appropriate.
Capacity of Stakeholders to respond as part of engagement/involvement activity.	Potential programme slippage.	Early consultation with stakeholders where appropriate.
Inadequate resources to undertake specific areas of work.	- Unable to progress work. - Potential impact on quality & 'soundness' of planning documents.	- Regular monitoring of resources, budgets and costings. - Redeploy existing resources where appropriate.
Lack of in house skills to undertake new areas of technical work.	- Programme slippage. - Potential impact on quality & 'soundness' of planning documents.	- Develop skills and competencies through training initiatives. - Close working with partners who have the necessary skills. - Use of external consultants – subject to resources.
Staff turnover	Potential programme slippage.	- Monitoring of progress against programme objectives and re-prioritise as necessary. - Staff Recruitment
Planning Inspectorate unable to meet the timescale for examination and report.	- Delay to examination/reporting. - Key programme milestones not met.	Close liaison with the Planning Inspectorate, to highlight any potential issues/problems at an early stage.
Failure of planning documents to meet tests of soundness.	- Unable to adopt document. - Absence of up to date Local Plan triggers - Presumption in Favour of	- Ensure documents are sound and meet technical and consultation requirements - Use of self-assessment tool.

	Sustainable Development in NPPF	
Legal Challenge	• LDD quashed. • Impact on work programme through additional work.	• Ensure LDF is compliant with Planning legislation, Regulations and guidance.
Departure from European Union	• Unforeseen additional work injections into LDS work programme causing slippage	• Monitoring of likely impacts especially as they relate to legislation • Active participation in City Region to collectively explore implications upon sub-regional economy • Re-evaluate priorities

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